



Local Infrastructure Hub: SAM.GOV Registration & CFI overview

January 24, 2023

Your hosts today



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Welcome & Objectives

Expected Learning Outcomes for Module 0: Pre-Development

Upon successful completion of Module 0, city teams will be able to:

- ✓ Navigate the resources and guides in the Bootcamp
- ✓ Successfully register for SAM.gov to apply for federal funding
- ✓ Understand how the Charging and Fueling (C&F) funding opportunity will benefit your community
- ✓ Be prepared to begin the grant application process

Summary of Charging and Fueling

The Infrastructure Investment and Jobs Act of 2021 (IIJA) contains new funding for EV charging stations. The **Discretionary Grant Program Charging and Fueling** supports states, local communities, tribes and territories **to strategically deploy publicly accessible electric vehicle charging infrastructure** along designated **alternative fuel corridors**.

The Charging and Fueling Notice of Funding Opportunity (NOFO) will be released early 2023. **The deadline for FY2023 is TBD upon the NOFO release.**





Federal Funds Application Overview

Preparing for Federal Funds



Establish your team

Establish a team that will:

- I) Collect and analyze data,
- II) Engage the community
- III) Form partnerships with state agencies.
- IV) Write the grant
- V) Create a budget



Understand the process

Read the NOFO of your desired grant opportunity.

Confirm that your proposed projects meet the eligibility criteria.



Identify your project

Refine projects that could be funded by your desired grant.



Know your deadlines

Explore your and federal deadlines and any pre-application deadlines if present.

Federal Funding Registration – Recommended Timelines

US DOT recommends the following timelines in the Notice of Funding Opportunity:

Activity	Suggested Deadline for Completion
Create an account with login.gov	At least 6 - 8 weeks before submission deadline
Register in SAM or update SAM registration to obtain a DUNS number	At least 6 - 8 weeks before submission deadline
Submit the application to www.grants.gov	See deadline date on NOFO

To account for any unexpected situations, you should have everything ready for submission at least 2 - 4 weeks before the deadline.

SAM Reminders

It can take **almost a month** after an applicant submits the System for Award Management (SAM) registration before the registration is active in the system. Please keep this in mind and create your account **as early as possible!**

For Existing Registrants

- Existing SAM.gov registrants should check annually to confirm that their registration is active. **Please ensure that your city's name, address, and EIN are up to date.**

Check That Your Sam.Gov Registration Is Up-To-Date

In April of 2022, the federal identification number (DUNS) changed to a Unique Entity Identification (UEI) number.

To locate your UEI:

1. Sign in to [SAM.gov](https://sam.gov);
2. Go to your Workspace to locate your newly assigned UEI;
3. Find the Workspace link on the top right corner of your screen.

The screenshot shows the SAM.GOV website interface. At the top, there is a navigation bar with the following items: Home, Search, Data Bank, Data Services, and Help. On the right side of the navigation bar, there are links for Requests, Notifications, Workspace, and Sign Out. The 'Workspace' link is highlighted with a red dashed box. Below the navigation bar, the main content area features the SAM.GOV logo and a banner for 'Official U.S. Government Website 100% Free'. The main content is divided into two columns. The left column lists various services: Contract Opportunities (was fbo.gov), Contract Data (Reports ONLY from fpds.gov), Wage Determinations (was wdol.gov), and Federal Hierarchy (Departments and Subtiers). The right column lists: Assistance Listings (was cfda.gov), Entity Information (Entities, Disaster Response Registry, and Exclusions), and Entity Reporting (SCR and Bio-Preferred Reporting). Below these lists, there are three buttons: 'Get Started', 'Renew Entity', and 'Check Registration Status' (with a checkmark icon).

Navigating the Switch from Duns to UEI

- 1) In the SAM.gov Workspace, locate the Entity Management widget (see image);
- 2) The UEI is displayed at the bottom of the widget in the entity summary list;
- 3) Once you have the UEI, validate your entity's legal business name and physical address under Profile.

If your current, correct entity information is not listed, SAM.gov provides guidance on [what to do if you can't find a match for your entity](#).

The screenshot displays the SAM.gov Workspace interface. The main content area is titled "Workspace" and features a "Entity Management" widget. This widget is highlighted with a red dashed border and contains a "Get Started" button with a red arrow pointing to it. Below the button, the widget is divided into two sections: "Entity Registration" and "Unique Entity ID". The "Entity Registration" section shows four status indicators: "ACTIVE" (0), "DRAFT" (0), "WORK IN PROGRESS" (0), and "SUBMITTED" (0). Below these indicators, it states "Next Update Due: Due in Next 30 days: 0 Entity Registrations". The "Unique Entity ID" section shows two status indicators: "ACTIVE" (0) and "DRAFT" (1). To the right of the main content area is a sidebar with sections for "Profile", "Pending Requests", and "Notifications". The "Profile" section includes a user icon and three icons for "Downloads", "Saved Searches", and "Following". The "Pending Requests" section shows "No pending requests" and a "See All" link. The "Notifications" section shows "No available notifications" and a "See All" link.

Where To Start If You Do Not Have A Sam.Gov Account

[Learn More](#)

Register Your Entity or Get a Unique Entity ID

Register your entity or get a Unique Entity ID to get started doing business with the federal government.

Get Started

Renew Entity



Check Registration Status

The main page of the SAM.gov website will guide you through setting up a first-time account.

- 1) Register your entity at least 4 weeks before submitting an application
- 2) Your entity must be verified with specific documents as listed on the website.

Gathering those documents may take a week or more. Begin the registration process **right away** if your city does not have a SAM.gov account.



Charging and Fueling Infrastructure Grants Overview & Requirements

Charging and Fueling Infrastructure NOFO

~~Competitive federal funding opportunities are announced with a Notice of Funding Opportunity (NOFO)~~

The NOFO is the primary reference document for applicants and contains all substantive grant provisions, application requirements, evaluation criteria, and selection procedures. **Reading all the information in the NOFO will increase the likelihood of a successful application.**

The Charging and Fueling Infrastructure NOFO will be available in Q1 of 2023. A **grant fact sheet** will be available on **Canvas** to provide preliminary information.

Key information for beginning the process:

- Overview, Objectives, and Priorities
- Activity Funding Cap
- Applicant Eligibility
- Cost Share or Match
- Application Deadlines and Key Dates
- Other Submission Requirements
- Evaluation Criteria

C&F Overview

The Charging and Fueling (C&F) infrastructure grant supports states, local communities, tribes and territories **to strategically deploy publicly accessible electric vehicle charging infrastructure along designated alternative fuel corridors.** The main grant will have two categories to apply for: **Community Grants and Corridor Grants.** This grant may also be referred to as Community Charging.



ELIGIBILITY

- **Eligible applicants:** State or political subdivision of a State, Metropolitan Planning Organization, Local government, Special purpose district or public authority with a transportation function, Indian Tribe, Territory.
- **Eligible project costs:** EV charging equipment, make-ready costs (installation, trenching, conduit), etc.



TIMELINE

The Charging and Fueling Notice of Funding Opportunity (NOFO) will be released early 2023. **The deadline for FY2023 is TBD upon the NOFO release.**

Types of Grant Funding



Community Grant

\$1.25 billion dollars will be dedicated to the installation of electric vehicle (EV) charging and alternative fuel in locations on public roads, schools, parks, and in publicly accessible parking facilities.



Corridor Grant

\$1.25 billion dollars will be dedicated to the deployment of EV charging and hydrogen/propane/natural gas fueling infrastructure along designated alternative fuel corridors and in communities.

- *Community grants need to be located on any public road or other public accessible location, or in a publicly accessible parking facility owned or managed by a private equity.*
- *Applicants are required to be located along a designated alternative fuel corridor. Information and location of alternative fuel corridors as of November 1, 2022 can be found [here](#).*

Things to Consider before Applying

Estimated Electric Vehicle Charging Consumption

States and cities will have different expectations for electrical charging and fueling usage, and it is crucial to understand the level of consumer demand for this service. You can utilize the [Electric Vehicle Infrastructure Projection Tool](#) from the Department of Energy to identify the goals for EV in your state and your city if previously established.

State Incentives for EV Charging Stations

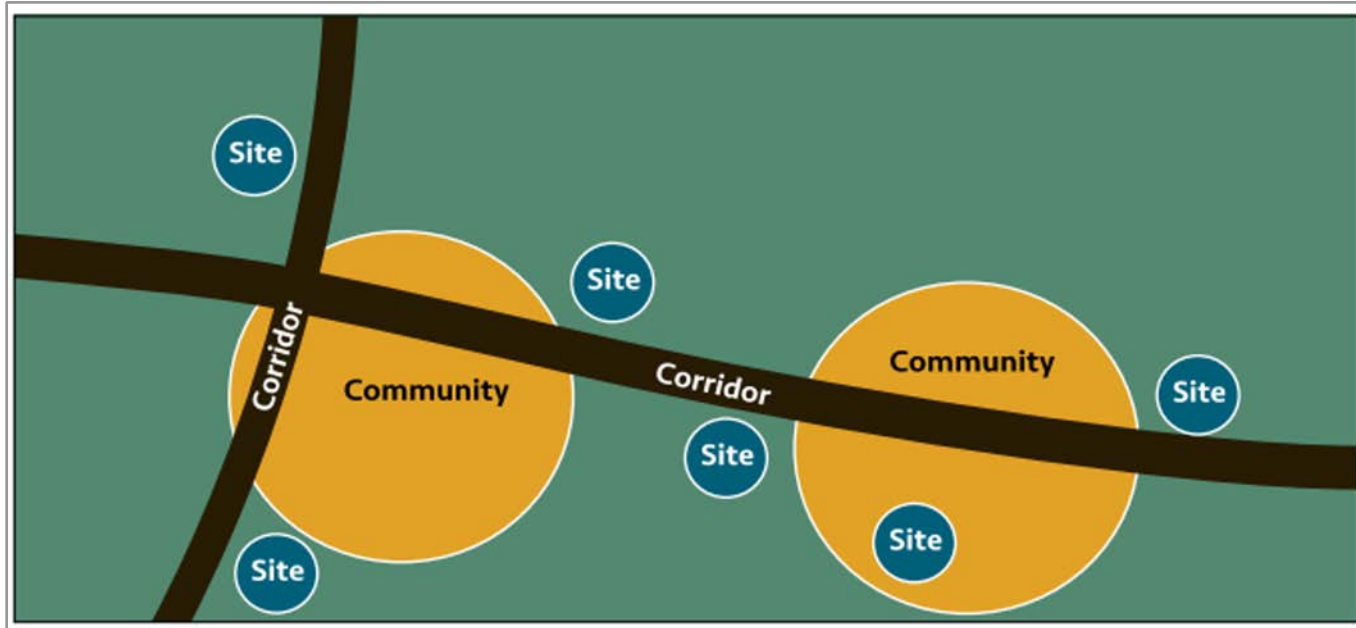
With transportation electrification on the rise, some states are working to diversify the transportation sector with incentives to promote the adoption of EV. The National Conference of State Legislatures developed a list with information on incentives, which can be found [here](#).

State Approved EV Charging Plan

Some states have developed their approach to EV charging, so jurisdictions can search through the plan and see where they best fit. A list of state approved EV charging plans can be found [here](#)

Three Levels of Electric Vehicle Supply Equipment Planning

Community, Corridor, and Site



Questions to Help Local Leaders Advance EV Adoption and Deployment

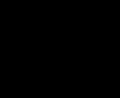
- How might my city **engage with community residents and businesses** to prepare for EVs?
- Should my city **revise zoning laws** to allow and/or promote EVSE?
- Should my city **use public assets** such as municipal buildings, parking spaces or rights-of-way for EV charging?
- Should my municipality **levy a fee for EV charging**?
- Should my **city vehicle fleet** include EVs?
- Under what rules may **businesses** be permitted to **construct or request EVSE** in proximity to their locations?
- Under what rules may **single and multi-family dwellings** upgrade electrical systems for EV charging?
- How can our city ensure that EVSE is geographically distributed to provide **equitable access to EV charging** in all areas?



Charging and Fueling Tools & Templates

Tools & Templates

Tool or Template	Description	You should access this material if...
Charging Forward: A Toolkit for Planning and Funding Rural Electric Mobility Infrastructure	This report from US DOT delivers a description of electrification of vehicle fleets in rural areas and the avenues of funding EV projects.	Your city is primarily rural and you are seeking assistance with funding and financing EV charging stations.
Local Government Playbook	Sample timeline and template content from Electrification Coalition, providing pointed walk-through and best practice for pursuing federal grant funding.	You need deeper consideration on project management and determining best path for compiling competitive grant submission.
Electric Vehicles in Rural Communities - Electrification Coalition	This report highlights key factors in the process to add electric vehicles in rural areas.	Your city is primarily rural and you are seeking assistance with funding and financing EV charging stations.
EV Laws and Incentive Database	This resource from the Electrification Coalition provides a compendium of federal and state laws related to electric vehicles, charging stations, air quality, fuel efficiency, and other transportation-related topics. You can also identify incentives provided to EV specific projects.	You are looking at the legal components and requirements involved with building EV charging sites, while also searching for economic incentives.
EV Charging Primer for Municipal Officials	This compendium from NLC provides insights and considerations when developing an EV charging project.	You are unfamiliar with the EV Charging realm and want to build up your understanding on terms and insights.



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